KING CETSHWAYO

Our ref: KCDMC : 2038/2019/J Naidoo
DM#127423

Your ref:

DEPARTMENT: CORPORATE SERVICES

INTERNAL MEMORANDUM

TO : **MUNICIPAL MANAGER**
CHIEF OPERATIONS OFFICER
DEPUTY MUNICIPAL MANAGER : FINANCIAL SERVICES
DEPUTY MUNICIPAL MANAGER : TECHNICAL SERVICES
DEPUTY MUNICIPAL MANAGER : PLANNING & ECONOMIC DEVELOPMENT
DEPUTY MUNICIPAL MANAGER : COMMUNITY SERVICES
ACTING DEPUTY MUNICIPAL MANAGER : CORPORATE SERVICES

FROM : **SENIOR MANAGER : ADMIN SERVICES**

DATE : **30 MAY 2019**

RE : **REPORT O THE PREPARATION OF BUDGET RELATED POLICIES PER SECTION 7 OF THE MUNICIPAL BUDGET AND REPORTING REGULATIONS**

I hereby wish to inform you that Council during a meeting held on 24 May 2019, (Item KCDMC : 2038/2019), resolved that :

1. The proposed amendments on Policies that affect the 2019/20 Budget, be approved, and it be noted that these Policies will be submitted to the Rules Committee after serving at Council.

2 It be noted that the following policies were reviewed and no changes were proposed:

- Budget Policy
- Cash, Banking and Investment Management Policy
- Funding and Reserves Policy
- Property, Plant and Equipment Policy
- Retention Policy
- Long Term Financial Planning Policy
- Motor Vehicle (Pool Motor Vehicle) Policy

3. It be noted the following Policies were reviewed and changes were proposed:

- Tariff Policy
- Credit Control & Debt Collection Policy
- Creditors, Councillors and Staff Payment Policy
- Indigent Policy
- Incentive Policy
- Free Basic Services Policy
- SCM Policy;
- Virement Policy
- Pool Motor Vehicle Policy : Councilors

4. It be noted that the following Policies are being reviewed and will be submitted to the relevant Committees and thereafter to Council together with the final 2019/20 multi-year budget.

- Councillors Bereavement Policy;
- Targeted Procurement Policy
- Performance Management Policy;
- Policies relating to personnel;
- Black Listing Policy;
- Infrastructure Investment Policy; and
- Standard for Infrastructure and Delivery Management Policy;

Thank you

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MS Z CONCO
SENIOR MANAGER : ADMIN SERVICES